

INSTRUCTIONS FOR NEW APPLICANTS

We welcome your application to Covenant High School. These are the steps to follow in submitting an application for admission.

- Step 1.** Submit all parts of the completed application together with the required fee. Please include the following:
- Parent questionnaire (both parents must sign)
 - Student questionnaire (student must sign)
 - Application fee (\$50.00 non-refundable)
- Step 2.** Send the church reference form to your pastor. He is to complete the form and return it directly to Covenant High School.
- Step 3.** Send the school reference form to your child's school. The school is to complete the reference form and attach a **photocopy** of 7th and 8th grade school records. This is to be returned directly to Covenant High School. (Homeschoolers should supply a photocopy of achievement test results, sample of the student's work, and a description of course work completed for grades 7 and 8.)
- Step 4.** Once we have received the completed questionnaires, the application fee, photocopies of school records, teacher reference and pastoral reference, the admission interview for the student and at least one parent or guardian will be arranged. (The testing may occur before or after the admission interview.)
- Step 5.** All applicants will be tested. Testing takes place in early February.
- Step 6.** An admission decision will normally be made within two weeks after all steps in the process have been completed.

Please contact the Covenant High School office at (253)759-9570 with your questions.

Covenant High School Tuition and Fees
2018 – 2019 School Year

Tuition Rates	Annually	Monthly - 10 Months
1st student enrolled at CHS	\$8,450	\$845 per month
2nd student enrolled at CHS	\$7,750	\$775 per month
3rd student enrolled at CHS	\$6,950	\$695 per month

Tuition Discounts

A 5% tuition discount is available to families of CHS students if both (1) they have other school age children and all of those children attend either a K-8 Christian school or homeschool and (2) all of their children eligible attend CHS.

Tuition Payment Plan

Tuition payments are processed through F.A.C.T.S., a tuition management company. Each family signs a contract with F.A.C.T.S. authorizing automatic withdrawals from the family's bank account. The contract is a ten month plan, August through May. If the tuition bank draft is returned for funds rejection, a fee of \$25 will be assessed. Families may choose not to participate in the automatic withdrawal program by paying the full year's tuition and the activity fee by August 5th. Families who pay the full year's tuition upfront will receive a \$100 discount per student.

Activity Fee

In lieu of collecting a variety of fees throughout the year, an activity fee of \$300 is assessed to each student and will be added to tuition and collected over ten months through F.A.C.T.S. This fee covers the cost of the overnight field trips in the fall and spring, yearbook, testing fees, choir and art fees and museum entry fees. The only payments collected through the CHS office will be the application and registration fees, Great Britain tour, social events, choir outfits and consumable books that become the property of the student.

Parent Association Fee

All Covenant High School families pay a \$50 parent association fee per family with their tuition and are automatically members of the parent association. These fees provide opportunities for parents to partner with faculty and administration in advancing the school and supporting the teachers, while building community.

Application Fee – First Time Students Only

A non-refundable \$50 application fee is required with all applications for first-time students.

Annual Registration Fee

An annual, non-refundable registration fee is required for each CHS student. The fee is \$300 if paid on or before March 23 and \$350 thereafter. Students approved for registration will have a space reserved only after the registration fee has been paid.

Financial Assistance

Financial assistance is available to qualifying families. Families applying for assistance may request a financial aid form and confidentially submit this to the office in a sealed envelope addressed to Mr. Miller.

Covenant seeks to serve the whole Christian community and maintains a student body from many different Christian churches. CHS admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities made available to all CHS students. It does not discriminate on the basis of race, color, national or ethnic origin in the admission policies, scholarship and other school-administered programs.

COVENANT HIGH SCHOOL - APPLICATION FOR ADMISSION

PARENT QUESTIONNAIRE

Please fill out completely and mail to: Covenant High School, 620 So. Shirley St., Tacoma, WA 98465

How did you hear about Covenant High School?

Website____ Yellow Pages____ Covenant High School family____ Current school____ Other_____

STUDENT INFORMATION

Student's name_____ Date of application_____

Applying for grade_____ Date of birth_____ Age_____ Male / Female_____

FAMILY INFORMATION

Parent email address_____
(for communication to and from CHS – please print clearly)

Father's name_____

Address_____

Telephone – Home ()_____ Business or cell ()_____ city state zip code

Occupation - Company_____ Position/title_____

Address_____

Mother's name_____ city state zip code

Address_____

Telephone – Home ()_____ Business or cell ()_____ city state zip code

Occupation – Company_____ Position/title_____

Address_____

city state zip code

If there are other children in your family, please complete:

Name_____ Age/Grade_____ School_____

Name_____ Age/Grade_____ School_____

Name_____ Age/Grade_____ School_____

Name_____ Age/Grade_____ School_____

Name_____ Age/Grade_____ School_____

FAMILY INFORMATION *(continued)*

Marital status (check all that apply)

Parents are:

Together at home Separated Legally divorced Other

If parents are divorced or separated, who has legal custody of the child?

Is either parent forbidden by court order from having equal access to the child or the school records? _____
(Written documentation required prior to enrollment)

Name of legal guardian if other than parent _____

If student does not live with father and mother, student lives with

FINANCIAL INFORMATION

Person responsible for tuition and other charges, if other than parents:

Name _____

Address _____
city state zip code

SCHOOL HISTORY

List all schools previously attended: Please give the enclosed school reference form to the current school. It is to be completed by a school official and returned directly to Covenant High School with a copy of school records.

School	Address & Zip	Dates and Grades Attended
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Has your child ever been suspended? _____ Expelled? _____ Or asked to withdraw? _____

Has your child, to your knowledge, been involved with alcohol, drugs or tobacco? _____ Or sexual immorality? _____

Has your child ever repeated a grade? _____ Grade and date _____

Has your child had difficulty learning? _____ Explain _____

Why is your child withdrawing from his/her present school? _____

Why have you selected Covenant High School for your child's education?

If you have further information which may assist in the education of your child at Covenant High School, such as learning or attention difficulties, pertinent medical or other data the school should be aware of, please elaborate

HEALTH INFORMATION

Is there any medical reason the applicant cannot participate in the physical education program? _____

If so, please explain

Name of applicant's physician _____ Phone _____

STATEMENT OF FAITH

Covenant takes great care to admit families and not merely children of a family. We are a community of Christian families with fairly common aspirations, beliefs and goals. At least one parent must profess to be a Christian and give expression to that profession by active membership in a local church. Please describe your profession of faith:

STATEMENT OF CHRISTIAN EDUCATION

Describe Christian education as you understand it and state how Covenant High School can help educate your child:

I agree to abide by the policies of Covenant High School as stated in the Parent/Student handbook located at chstacoma.org.

Parental signatures:

Name Date

Name Date

Covenant seeks to serve the whole Christian community and maintains a student body from many different Christian churches in the area. Approval for admissions is granted without regard to race, sex or national origin.

COVENANT HIGH SCHOOL - APPLICATION FOR ADMISSION

STUDENT QUESTIONNAIRE

To be filled out by the student in his or her own handwriting and without assistance.

Please fill out completely and mail to:

Covenant High School, 620 So. Shirley St., Tacoma, WA 98465

Print full name _____

Age next September in years and months ____years____months

List your present subjects and latest report card grades. (If you have not had a report card this year, give last June's grades.) Date of report card: month_____ year_____

Subject	Grade	Subject	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

About how many students are in your entire grade? _____

List academic subjects of greatest interest to you

List subjects of least interest to you

Have you ever been involved with the use of illegal drugs, or tobacco? _____ If yes, please explain _____

Have you ever been involved with the illegal use of alcohol? _____ If yes, please explain

Have you ever been involved with the possession of a weapon at school? _____ If yes, please explain _____

Have you ever been suspended or expelled from school? _____ If yes, please explain

ACTIVITIES

Please answer the following questions about your activities and experiences. Be as specific as possible. We don't expect you to have done all the things suggested, but we do want to give you a chance to tell us about those things in which you have taken an active interest.

Describe your creative activities (musical, artistic, literary, dramatic)

Describe your other activities and interests

Describe your homework and study time

Are you an active member in a church? _____

Name of church _____

Which activities do you regularly participate in:

_____ Worship Service _____ Sunday School _____ Youth Fellowship

Briefly tell us about any jobs you do in or outside of the family

churches in the area. Approval for admissions is granted without regard to race, sex or national origin.

STUDENT COMMITMENT

As a Christian school, Covenant High School is committed to the teachings of the Bible and exists to help you to grow spiritually, emotionally, physically and academically. We are persuaded that there should be a direct relationship between what a Christian student believes and how he or she behaves. We acknowledge that it is impossible to create a school community with behavioral standards that are acceptable to every student. We do, however, believe that it is essential to specify certain basic principles that govern all students equally. Covenant students must commit themselves to:

- 1. Abstain from involvement with tobacco, illegal drugs, sexual immorality and profane language.*
- 2. Abstain from the illegal use of alcohol.*
- 3. Refrain from all kinds of academic dishonesty, including plagiarism, cheating on tests or assignments, and assisting another student in academic dishonesty.*
- 4. Submit to all other requirements outlined in the student handbook located at chstacoma.org.*
- 5. Submit to the authority of your parents, teachers and school officials as given to you by the Lord.*

This is a commitment of lifestyle, not just during school hours, but twenty-four hours per day and twelve months per year. Violations are considered as breaking a firm commitment that each student makes when voluntarily choosing to attend the school. As a member of Covenant High School, you will be expected to exert a positive influence in your social relationships and to be a responsible member of the Covenant High School community.

I agree to abide by the school's policies and rules as stated above and as published in the student/parent handbook located at chstacoma.org.

Signature_____

Date _____
SCHOOL REFERENCE AND REQUEST FOR COPY OF ACADEMIC RECORD

I hereby authorize and request you to complete this form regarding _____
 and send it together with a **photocopy** of report cards and achievement test scores for **7th and 8th grade** to: Covenant High School, 620 South Shirley Street, Tacoma, WA 98465

Parent's Signature _____

Dear school administrator/teacher, we would appreciate your observations regarding this applicant who is seeking admission to Covenant High School. This confidential information will be used only for assisting us in making an admissions decision. Please circle the appropriate number for each of the following traits: 1 being very low, 7 being very high. Thank you for your help.

MOTIVATION	1	2	3	4	5	6	7
	<i>Purposeless</i>					<i>Highly Motivated</i>	
INDUSTRY	1	2	3	4	5	6	7
	<i>Seldom works even under pressure</i>					<i>Diligent</i>	
INFLUENCE AND LEADERSHIP	1	2	3	4	5	6	7
	<i>Negative</i>					<i>Judgment-respected</i>	
CONCERN FOR OTHERS	1	2	3	4	5	6	7
	<i>Indifferent</i>					<i>Deeply, actively concerned</i>	
EMOTIONAL STABILITY	1	2	3	4	5	6	7
	<i>Extreme highs and lows</i>					<i>Exceptionally stable</i>	
RESPONSE TO AUTHORITY	1	2	3	4	5	6	7
	<i>Not acceptable</i>					<i>Exceptional</i>	
RECOMMENDATION FOR ADMISSION	1	2	3	4	5	6	7
	<i>Do not recommend</i>					<i>Highly recommend</i>	

Comments _____

Signature _____ Date _____

Title _____ Telephone () _____

School _____

Address _____ City _____ State _____ Zip Code _____

CHURCH REFERENCE

*To be completed by your pastor, youth pastor, or an officer from your church.
Both pages must be completed for every applicant.*

Name of applicant _____ Parents _____

This student is seeking admission to Covenant High School. The inherent features of a Christian School require that all students be of good character and able to live agreeably with their peers. We would appreciate your observations about the areas listed below. Please use a question mark where you have insufficient evidence on which to make a judgment. This information will be regarded as confidential. It will be used only for the purpose of making an admissions decision. Please send to: **Covenant High School, 620 South Shirley St., Tacoma, WA 98465**

CONCERNING THE PARENTS

CHRISTIAN COMMITMENT

- exemplary
- clearly evident
- no evidence of commitment

PARENTAL CONTROL

- firm, constant control
- adequate control
- at times lacking
- lacking

CHURCH RELATIONSHIP

- members in good standing
- not members, but supportive
- not supportive

CHILD'S RESPONSE TO PARENTS

- exceptionally obedient, honoring
- good obedience evidenced
- acceptable
- poor

CHURCH ATTENDANCE

- faithful and regular
- occasional
- infrequent
- never

PARENT/CHILD RELATIONSHIP

- exceptionally open, warm, loving
- usually open, warm, loving
- frequently strained
- poor

CONCERNING THE STUDENT

INTEGRITY

- exceptionally upright
- upright, no cause to question
- weak or questionable
- record of dishonesty

SPIRITUAL COMMITMENT

- outstanding
- good, considerable evidence
- occasionally weak or lacking
- very weak, little evidence

MORAL REPUTATION

- outstanding
- no cause to question
- weak

INFLUENCE ON PEERS

- very good
- positive
- neutral
- negative

EMOTIONAL STABILITY

- exceptionally stable
- well balanced
- usually well behaved
- excitable or unresponsive
- hyper-emotional or apathetic

PERSONAL QUALITIES

- outstanding person in all respects
- considerable appeal, quite strong
- generally okay
- poor impression, unstable, immature

RECOMMENDATION AS A STUDENT

- outstanding
- excellent
- good
- poor

RECOMMENDATION AS A PERSON

- outstanding
- excellent
- good
- fair

—poor
CHURCH REF CONTINUED - ADDITIONAL COMMENTS

Please give a brief response to each of the following items with respect to the applicant:

Politeness _____

Honesty _____

Respect for adults _____

Friendliness _____

Has the applicant to your knowledge ever been seriously disciplined in or expelled from school?
 Yes No If yes, please explain _____

To your knowledge has the applicant used tobacco? Yes No
Alcoholic beverages? Yes No
Narcotic drugs? Yes No Ever been in trouble with the law? Yes No
Engaged in sexually immoral behavior Yes No

If yes to any of the above, please explain

If your child were a student in our school, would you want the applicant to be his or her
classmate and friend? Yes No Please explain _____

My recommendation regarding this family is _____

Signature _____ Position _____

Church _____

Address _____

Phone _____ Date _____